

# El Charro Café Fiesta Fund Raiser Application

The following information must be completed in order to process and schedule your event. Print in blue or black ink only. Our Fiesta Fund Raiser Program is a charitable donation program, not a discount. El Charro Cafe reserves the right to select the organizations which we choose to support. **Please take this completed form to the manager of the restaurant where you wish to hold your event.**

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date of Event: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(Events are to be set 30-45 days in advance, Mon-Thurs between 5 p.m. and 8 p.m.)

Benefiting What Organization?: \_\_\_\_\_ (le: Tucson High School PTA)

Restaurant Location for Event: \_\_\_\_\_ (le: El Charro Downtown)

## Organization Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_ (Example: John Thompson, PTA President)

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address of Check: (If other than above)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## Tax Information:

Organization's Federal Tax I.D. # \_\_\_\_\_

Please check one box below that applies to your organization:

- Recognized by government as a non-profit organization (or authorized sub-group). Please attach a copy of your tax exempt certificate or other official documentation recognizing non-profit status. If your organization is a public school, government agency, church, or local chapter of a national non-profit group, no documentation is required.
- Not recognized by government as a non-profit organization. Please note that you will be required to complete a Tax ID form (W-9) in order for your check to be processed. You will be asked to complete and sign this form by the General Manager at the time you pick up your master flyer.

**(Not valid until signed by Organization Representative, General Manager of designated restaurant, and Executive Director of Finance and returned to Organization's Contact.)**

Approval of this agreement is at the sole discretion of El Charro Cafe. Please note that this agreement must be approved at least three (3) weeks before your scheduled "Fiesta Fund Raiser" event. This agreement may be terminated and/or cancelled on thirty (30) day's written notice at anytime during the term of this agreement by either party. The above organization will promote this event for the above El Charro Café location only. The proceeds for the event will be 10% of the pre-tax sales receipts for food and beverages only from those persons redeeming the designated flyers through the above organization. By signing this contract, I understand that all flyers are to be distributed prior to the event, and under no circumstance are flyers to be handed out in the restaurant, parking lot, or vicinity. The event traditionally takes place between the hours of 5 p.m. and 8 p.m. unless otherwise approved and noted on the contract by the General Manager of the above restaurant. A check will be mailed to the organization within 4-6 weeks after the event. No guarantees or warranties of any kind are made by either party hereto as to the anticipated success of this event.

The terms above are agreed to and accepted by:

Organization Representative: \_\_\_\_\_ on this date of \_\_\_\_ / \_\_\_\_ / \_\_\_\_

To be completed by  
El Charro Cafe only:

Manager Approved? Yes No

Restaurant Phone #: \_\_\_\_\_

Store's Internal Auditor: \_\_\_\_\_

Exec. Dir. of Finance Signature \_\_\_\_\_ Date \_\_\_\_\_

Restaurant: \_\_\_\_\_